

# Weekly bulletin

72<sup>nd</sup> edition

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## Trader Support Service (TSS)

### Weekly bulletin: Key updates to support you

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#### New Date: TSS features and NICTA improvements coming in April

**Update to last week's notice:** The deployment planned for Sunday 10 April was postponed until after the Easter period. The new date is **Sunday 24 April** and there will be a short downtime required between **17:00 – 22:00** that day. Please plan ahead for this period.

We'd like to make you aware, in advance, of expected changes to TSS and the NI Customs and Trade Academy (NICTA) website in April.

Changes will include:

- Service enhancements **to make the TSS portal easier to use**, based on your feedback
- **Improvements to the NICTA search function**, to help you find relevant guidance quicker
- **Updated tables of contents** for the most-used NICTA guides, to enable you to more easily identify where the information you need is located

- **Process flows added to declaration guides**, to enable you to see where a declaration sits in your overall journey

## Supplementary Declaration Feedback – quick survey

TSS is currently looking at ways to improve the trader experience of completing Supplementary Declarations through the TSS portal. If you would like to share your thoughts, please complete this [quick survey](#). The feedback we receive will be used to improve the experience of traders just like you. Thank you.

## Improvements to NICTA from your feedback

Over the past few months, we have been collecting feedback from traders on NICTA, and we have begun to implement some of your suggestions.

Recent improvements include:

- The search engine has been updated to ensure accuracy and improve effectiveness
- The 'you may also be interested in' section on the right-hand side of each guide page has been updated to ensure relevancy and usefulness
- Guide descriptions have been added to each guide page and search engine results, while also now appearing when you hover your mouse over the guide link
- Minor edits have also been made to several guides and web pages, to ensure consistency and increase usability

We are looking at making further improvements to NICTA over the coming months, so please stay tuned!

## Error code guidance – CDS40013

If you receive the CDS error code CDS40013 when submitting your declarations, it could mean that you've entered an invalid commodity code.

The UK and NI commodity codes were updated on 1 January 2022. If you use a commodity code that is no longer valid when completing your supplementary declaration, you will be sent the error code CDS40013.

To correct this, please check and ensure you are using the [latest commodity codes](#).

## **Apply for and use your own Duty Deferment Account (DDA)**

Using your own DDA account allows you to delay paying most customs or tax charges when you import goods or release goods from an excise warehouse.

Both traders and agents/intermediaries can apply for a DDA.

As an agent or intermediary, submitting customs declarations on behalf of a trader, you may use either your own DDA or your trader's, provided that your trader has authorised you to act on their behalf.

To apply for a DDA for use in NI, please provide all required information for your application to be processed. HMRC aims to process the application as soon as possible but it may be longer before you are able to use your DDA as a Customs Comprehensive Guarantee (CCG) is also needed for all NI DDA applications.

You should aim to apply as soon as you can. More information about how to apply can be found [here](#).

Once your application has been successful, refer to this [guidance](#) on NICTA on how to add the DDA details to your TSS profile and your CDS Financial Dashboard.

## **Apply to the UK Trader Scheme to declare goods not 'at risk' of moving to the EU**

If you are moving goods from GB to NI and those goods are to remain in NI, you can declare your goods not 'at risk' of moving into the EU to avoid becoming subject to EU import duty. To do this you will need to become authorised under the UK Trader Scheme (UKTS).

To review the eligibility criteria, and to make an application, [visit the UK Trader Scheme page on GOV.UK](#). We recommend that you allow sufficient time for the application process and apply at least a month before you intend to move your goods.

Some key points to consider:

- You should be moving goods from GB to NI, with your goods for sale to, or for final use by end consumers located in the UK
- You will need to demonstrate that your goods are:

- Not ‘at risk’ of moving to the EU by being able to show records, systems, controls and evidence of your GB to NI movements
- For sale to, or provided for final use by, end consumers located in the UK
- You must meet the [qualification criteria](#) for the scheme

For further information about how to apply click [here](#).

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## TSS Contact Centre hours of operation:

07:30 – 22:30, 7 days a week

Tel: 0800 060 8888

## Northern Ireland Customs & Trade Academy (NICTA)

Find [guides, webinars and training](#) to assist with your customs movements and using TSS