Entry Summary (ENS) Declarations: Checklist for traders of excise goods [1/2]

*One-time action Active step *No action required*

Action

- ☐ Ensure you and your haulier/intermediary register to the Trader Support Service (TSS)*
- ☐ Ensure your haulier is registered to the Goods Vehicle Movement Service (GVMS) in order to get a Goods Movement Reference (GMR)*
- ☐ Pre-notify the Excise Movement and Control System (EMCS) of the goods movement
- ☐ Ensure you have or can provide your haulier/intermediary with the data required to complete Entry Summary Declaration (see following page)
- ☐ Submit this data through the TSS Portal at least two hours before goods are due to arrive in Northern Ireland – you or your haulier/intermediary can complete this step

TSS completes import declaration requirements

Your haulier populates GMR in GVMS using information provided by TSS

Once GMR is completed, your haulier can board the ferry and move the goods

What is an Entry Summary Declaration?

- Entry Summary Declarations are required for all goods moved from Great Britain to Northern Ireland
- It is the legal responsibility of the carrier to ensure safety and security information is declared via the Entry Summary Declaration but other parties (trader, haulier or intermediary) may agree to complete it

Note: Alcohol and tobacco are examples of excise goods

How does TSS support Entry Summary Declarations?

- TSS provides a portal for registered traders, carriers and hauliers to provide safety and security data which TSS will use to generate and submit Entry Summary Declarations to HMRC
- TSS uses this and further data provided by the trader to complete import declaration requirements

Entry Summary (ENS) Declarations: Checklist for traders of excise goods [2/2]

Data requirements for ENS declarations

Movement data

- ❑ Type of movement
- ❑ Identity number of transport
- ❑ Nationality of means of transport
- ❑ Your XI/EU EORI
- ❑ Arrival date/time
- ❑ Port of departure/arrival
- ❑ Place of loading/unloading
- ❑ Seal number
- ❑ Transport Document Reference
- ❑ Transport Charges

Item data

- ❑ Type of package
- ❑ Number of pieces/packages
- ❑ Gross Mass (KG)
- ❑ Goods description
- ❑ Package marks
- ❑ Invoice number/delivery note
- ❑ Equipment number if containerised
- ❑ UN dangerous goods code

Controlled Goods

- ❑ Confirmation & type
- ❑ Commodity code
- ❑ Country of origin
- ❑ Item price
- ❑ Release to free circulation
- ❑ Administrative Reference Code

Consignment data

- ❑ Consignor/consignee EORI
- ❑ Importer/exporter EORI

For further help, please refer to the Entry Summary Declaration Step-by-step guide or consult the TSS Contact Centre for support on 0800 060 8888.