

Weekly bulletin

86th edition

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Trader Support Service (TSS)

Weekly bulletin: Key updates to support you

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Assisted Completion Service Special Offer

Do you have many draft Supplementary Declarations that you need to complete? This month only, if you sign-up to the [TSS Assisted Completion Service](#), ten Supplementary Declarations can be completed on your behalf as part of a July Special Offer!

Simply click the **Assisted Completion** button on each of your ten declarations on the [TSS Portal](#) and a TSS agent will complete these declarations on your behalf! All you need to do is provide the agent with some important information from your Commercial Invoice and Packing Slip **using a provided template**. See the Assisted Completion Service [quick guide](#) for an overview. Please make sure you save the template and reupload it to TSS so that the agent can access the data you have populated. The 'Help' and 'Examples' tabs on the data template provided by the TSS agent will show you how to extract the information required from these two documents.

Please note, normally the service will complete five declarations.

For any questions, please contact the [TSS Contact Centre](#) on 0800 060 8888.

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TSS in action: Help fixing VAT issues

Do you have questions about VAT issues when moving goods from Great Britain to Northern Ireland? If so, we're here to help.

Keylite Roof Windows Ltd is an award-winning manufacturer of roof windows from the UK and Ireland. Lee-Maria Hughes (Keylite Custom Compliance) contacted TSS for guidance on VAT issues around different supply chain movements, and our TSS customs consultants presented all the options available for Postponed VAT Accounting (PVA).

Lee Maria's feedback regarding the guidance and service is provided below:

"I wanted to reach out and thank you whole heartily for all your help and assistance today, you were so patient with me and helped me get my head around PVA from a customs point of view. I know I did venture into other topics, i.e. MSS reporting, and again you were more than happy to advise where you could. I am as you know new to the international trade world but having [TSS] to reach out to is making things easier for me as time goes on."

If you are in need of any support or guidance on goods movement and the Northern Ireland Protocol, then please do not hesitate to contact the [TSS Contact Centre](#) on 0800 060 8888 or via the TSS Portal.

Error code guidance – CDS12016

If you notice the CDS error code 'CDS12016' whilst completing your Supplementary Declaration, this is because the acceptance date you have entered on your Supplementary Declaration is either over 180 days in the past or in the future.

The error commonly presents itself as:

Error Message

```
ValidationCode: CDS12016;CodeDescription: Date Error: The acceptance date must not be in the future and must not be more than 180 days in the past.:->AcceptanceDateTime;FriendlyName: Acceptance Date
```

Upon being faced with this error code, an HGS agent will automatically contact you to resolve the issue. If you need any further support resolving this error code, please contact the [TSS Contact Centre](#) on 0800 060 8888.

TSS tips: Commodity Code Tariff Tool

Are you moving controlled goods from Great Britain to Northern Ireland? If so, you'll need to find the right commodity code for any goods you import or export and enter this on your Entry Summary Declaration and Supplementary Declaration. The [Commodity Code Tariff Tool](#) can help you do this.

Depending on whether the goods you are moving are 'at risk' or not 'at risk' of onwards movement to the EU, you will be directed to one of the following tools:

WHAT IS...

'At risk': Goods are deemed 'at risk' when there is a risk they will be moved out of the UK domestic market into Ireland (IE) or the rest of the EU.

Not 'at risk': Goods are not 'at risk' if they are going to remain or be consumed within the UK domestic market.

- Not 'at risk' – [UK Integrated Online Tariff tool](#)
- 'At risk' – [Northern Ireland Online Tariff tool](#)



The screenshot shows the 'Northern Ireland Online Tariff' tool on the GOV.UK website. The header includes the GOV.UK logo and navigation links for 'Search or browse the Tariff', 'A-Z', and 'Tools'. The main heading is 'Northern Ireland Online Tariff: look up commodity codes, duty and VAT rates'. Below this is a paragraph of explanatory text: 'From 1 January 2021, if you're bringing goods into Northern Ireland from outside the UK and the EU, you will pay the UK duty rate if your goods are not 'at risk' of onward movement to the EU. If they are not at risk of onward movement to the EU, use the UK Global Online Tariff.' A search bar is provided with the placeholder text 'Enter the name of the goods or commodity code' and a green search button. At the bottom, it states 'This tariff is for 16 February 2021' with a 'Change date' link.

How the tool can help you

Ensuring you have the right Commodity Code can help you:

- Complete import or export declarations and other paperwork
- Make sure you pay the right Customs Duty and import VAT (you could pay less if your goods are covered by a trade agreement)
- Check if you need a license to move your goods

Using the tool

To use the tool, you will need to know the following about your goods:

- Type of product
- Purpose of product
- Materials and production methods used to make it
- How it's packaged

To use the tool, follow the steps outlined below and you will be provided with the right commodity code.

1. Enter the search term you want to use – an item may not be listed by name, it may come under what it's used for or made from.

2. The tool will suggest a section or number of sections, divided into chapters.
3. The headings in each chapter describe a product – only select a sub-heading if your item is accurately described.
4. If your item is not accurately described, check further down the list; if none of the sub-headings match your item use the ‘other’ heading.

For information on how to complete the proceeding steps within the tool, please refer to the [Guidance on controlled goods and the online tariff tool](#).

If you need any further support, please contact the [TSS Contact Centre](#) on 0800 060 8888.

Apply for and use your own Duty Deferment Account (DDA)

Using your own Duty Deferment Account (DDA) allows you to delay paying most customs or tax charges when you import goods or release goods from an excise warehouse.

Both traders and agents/intermediaries can apply for a DDA.

As an agent or intermediary submitting customs declarations on behalf of a trader, you may use either your own DDA or your trader’s, provided that your trader has authorised you to act on their behalf.

To apply for a DDA for use in Northern Ireland, please provide all required information for your application to be processed. HMRC aims to process the application as soon as possible but it may be longer before you are able to use your DDA as a Customs Comprehensive Guarantee (CCG) is also needed for all Northern Ireland DDA applications.

You should aim to apply as soon as you can. More information about how to apply can be found [here](#).

Once your application has been successful, refer to this [guidance](#) on NICTA on how to add the DDA details to your TSS profile and your Customs Declaration Service (CDS) financial dashboard.

Apply to the UK Trader Scheme (UKTS) to declare goods not ‘at risk’ of moving to the European Union

If you are moving goods from Great Britain to Northern Ireland and those goods are to remain in Northern Ireland, you can declare your goods as being not ‘at risk’ of moving into the EU to avoid becoming subject to EU import duty. Becoming authorised under the UK Trader Scheme (UKTS) is the simplest way to be able to declare goods not ‘at risk’.

To review the eligibility criteria and make an application, [visit the UK Trader Scheme page on GOV.UK](#). We recommend that you allow sufficient time for the application process and apply at least a month before you intend to move your goods.

Some key points to consider:

- You should be moving goods from Great Britain to Northern Ireland, with your goods for sale to, or for final use by end consumers located in the UK
- You will need to demonstrate that your goods are:
 - Not 'at risk' of moving to the EU by being able to show records, systems, controls, and evidence of your Great Britain to Northern Ireland movements
 - For sale to, or provided for final use by, end consumers located in the UK
- You must meet the [qualification criteria](#) for the scheme

For further information about how to apply click [here](#).

Feedback on the bulletin

If you would like to provide feedback on this week's bulletin, you can fill out this [short 1-minute survey](#).

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TSS Contact Centre hours of operation:

07:30 – 22:30, 7 days a week

[Contact options](#)

Tel: 0800 060 8888

Welsh speakers Tel: 0800 060 8988

Northern Ireland Customs & Trade Academy (NICTA)

Find [guides, webinars, and training](#) on the NICTA website to assist with your customs movements and using TSS.