

# Weekly bulletin

141<sup>st</sup> edition

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## Trader Support Service (TSS)

### Weekly bulletin: Key updates to support you

#### Contents

Why it's important to know your supply chain and what we mean by that .....	1
Changes going live on the TSS Portal this weekend .....	3
Book a screen-sharing call to walk us through any issues you are encountering, live on screen .....	5

#### Why it's important to know your supply chain and what we mean by that

On 1 January 2021 the Northern Ireland Protocol was introduced (and was replaced by the Windsor Framework as agreed by the UK and the EU on 27 February 2023). This has required new steps for consideration between the parties involved in the supply chain when moving goods into Northern Ireland (NI):

- Safety and Security Declarations (i.e., Entry Summary Declarations) are now required on goods movements. These have been generally completed by **hauliers**.
- Additional requirements are in place for certain types of goods (e.g. certifications required for Sanitary and Phytosanitary Goods). Depending on the required types of licenses or certifications for [controlled goods](#), **GB sellers** and **NI buyers** decide which party should obtain these prior to the movements.
- Import declarations that are completed in NI may be subject to EU duties for goods deemed to be 'at risk' of moving into the European Union (EU). The responsibility to complete import declarations falls with the **GB sellers** or **NI buyers** subject to commercial agreement prior to the movements (see the [Incoterms® 2020](#) guide on NICTA). GB sellers and NI buyers can also appoint [Agents and Intermediaries](#) to complete the declaration on their behalf.

#### How TSS supports traders to manage different parties within Company Profiles

Did you know that after you have registered on TSS, in the Company Profile section under [Email Notifications](#) there is a table called [Related Parties](#)? The table displays a single list of

parties (Exporters, Carriers, Hauliers, ENS Submitters) who were involved in Entry Summary Declaration Consignments that arrived in the last 31 days and where your EORI was listed in the 'Importer' field. This means you can identify different parties who take part in these movements in the most recent month.

By regularly checking the [Related Parties](#) table, you can be more aware of who has been using your EORI number. The list can be exported into Excel, CSV, and PDF and can be saved for your records.

Related Parties				
		Keyword Search <input type="text"/>		
Name	EORI	Relationship Held	Last Used	Authorised
PANTOS LOGISTICS UK LTD		Haulier	23/08/2023 00:02:05	Yes
User Data is Private	GB000012340002	Exporter	23/08/2023 00:02:05	Yes
EORI not registered with TSS	XI000012340002	Carrier	23/08/2023 00:02:05	
User Data is Private	GB000012340002	ENS Submitter	23/08/2023 00:02:05	Yes
Trader Five	XI000012340005	Carrier	21/08/2023 19:27:05	Yes

You can also view the supply chain parties involved (i.e., Exporter, Haulier, Carrier, and ENS Submitter) in individual Supplementary Declarations (by consignment) in the [Declarations](#) section of your Company Profile.

Create new declaration

Filter declarations

Search all declarations

Q

Supplementary Declarations

Created this week

Importer EORI	Exporter EORI	Carrier EORI	Carrier Name	Haulier EORI (if different to Carrier)	Haulier Name	Submitter EORI	ENS Submitter Name
GB000012340005	GB000012340005	GB000012340005	Trader Five			GB000012340005	Trader Five
GB000012340005	GB000012340005	GB000012340005	Trader Five			GB000012340005	Trader Five
GB000012340005	GB000012340005	GB000012340004	User Data is Private			GB000012340005	Trader Five
GB000012340005	GB000012340005	GB000012340005	Trader Five			GB000012340005	Trader Five
GB000012340005	GB000012340005	GB000012340005	Trader Five			GB000012340005	Trader Five
GB000012340005	GB000012340005	GB000012340004	User Data is Private			GB000012340005	Trader Five

For further details on how to take full advantage of this functionality please refer to 'Importer/Haulier relationships' and 'Authorising Related Parties' sections in the [How to use the TSS Portal](#) guide on NICTA.

## Changes going live on the TSS Portal this weekend

There will be changes implemented in the TSS Portal on **Sunday 3 September**. These changes will require a short downtime of the portal, which is currently planned from 5pm to 10pm.

The overview below provides details of what the updates will include and a summary of the impact.

### ➡ New feature that will allow traders to produce periodic reports for Duty Paid goods

The [Duty Reimbursement Scheme](#) allows traders to reclaim EU duties paid on goods moving into Northern Ireland (NI) declared 'at risk', providing traders can supply evidence to show that the goods did not enter the EU. Claims can be backdated to January 2021.

To support Duty Reimbursement claims, traders will have an option to request the production of a '**Declaration Duty Paid Report**' that shows declaration goods line-item details for any closed declaration for which duty has been paid. The data can be used within an application for import duty repayment/remission when using the [Duty Reimbursement Scheme](#).

Traders should navigate to [Start a declaration](#) from the TSS Portal home page and select the option to [Request the Production of a Declaration Duty Paid Report](#). This appears between the existing [Export A Declaration](#) and [Inventory Linking](#) options.

Export a Declaration	Use this form to get emailed an export of a declaration record. <a href="#">Start a declaration export</a>
<b>Request the Production of a Declaration Duty Paid Report</b>	Use this process to request the production of a Declaration Duty Paid report <a href="#">Request Report</a>
Inventory Linking	Use this for Individual Inventory claims. <a href="#">Start an Inventory Claim</a>

Home > Request the Production of a Declaration Duty Paid Report

**Request the Production of a Declaration Duty Paid Report**

This area provides the functionality to produce a report in XLS format. The report will contain goods line item and duty details for any goods declared to have been imported into Northern Ireland during the selected calendar month for which duty has been paid. When the request is submitted the production of the report will be scheduled to take place overnight. You will be notified by email when the report is available. The email will contain a link to the file produced to allow access and/or the ability to download the file if required.

\*Calendar Month:  \*Calendar Year:

[Submit](#)

Any TSS Users who have registered to use the TSS API should consider using the equivalent API functionality. Guidance is published in the TSS API User Guide.

The report will contain details of all Supplementary Declarations within the specified calendar month, in which goods line items contain paid duty. The report shall be created as an Excel spreadsheet.

When a request for a 'Declaration Duty Paid Report' is completed successfully within the TSS platform, an email will be sent to the trader to advise them that the report is now available and can be accessed from the hyperlink provided in the email.

## 🔄 XI EORI validation check

A new field in the trader's company profile will display the validity status of their **XI EORI Number**.

The screenshot shows the 'Company Profile' form with various fields. The 'XI EORI Number' field contains the value 'XI1234556432146' and the 'XI EORI Valid?' dropdown is set to 'Yes'. These two fields are highlighted with a red rectangular box. Other visible fields include Company Email, Company Phone, \* Type (Customs Agent), \* Do you hold a Customs Freight Simplified Procedures (CFSP) - SDE authorisation for Northern Ireland? (Yes), \* Do you hold a Customs Freight Simplified Procedures (CFSP) - EIR Authorisation for Northern Ireland? (Yes), Company Size (Small), VAT Registration Number (TEST CODE), Commodity Codes, Customs Procedure Codes (CPC), and EORI Number (GB1234556432145).

TSS are also introducing a mechanism that enables traders and their representatives to check the validity of an **XI EORI Number** on an Entry Summary Declaration. The following text will appear underneath the **Carrier EORI**, **Consignor EORI** and **Consignee EORI** fields with a hyperlink:

The screenshot shows three sections: 'Carrier EORI', 'Consignor', and 'Consignee'. Each section has a text input field and a red-bordered box containing the following text: 'If you need to check the validity of an XI or EU EORI, please click [this link](#) which will take you to the Europa EOS EORI checker where you can enter the EORI and check it.'

**Carrier EORI**

**Consignor**

\* Consignor EORI

If you need to check the validity of an XI or EU EORI, please click [this link](#) which will take you to the Europa EOS EORI checker where you can enter the EORI and check it.

☐ Consignor EORI Unknown

**Consignee**

\* Consignee EORI

If you need to check the validity of an XI or EU EORI, please click [this link](#) which will take you to the Europa EOS EORI checker where you can enter the EORI and check it.

☐ Consignee EORI Unknown

Clicking the link will take the trader to the EORI checker on the Europa Economic Operator Systems (EOS) website, which will open in a new browser window.

## ➡ Removal of subsidy recording in TSS

TSS is removing the subsidies recording functionality (and all associated email notifications when your de minimis claim reaches the 90% allowance threshold). Instead, the [new HMRC digital service](#) automatically records the Customs duty waiver you claim in TSS declarations (using the [Additional Information Code](#) 'NIAID' in Supplementary Declarations or Full Frontier Declarations). Once registered, you are able to view allowances (subject to the sectors in which you operate) and monitor amounts claimed against your undertaking since 6 April 2020.

If you receive non-customs de minimis state aid, you must also report via this new digital service.

## Book a screen-sharing call to walk us through any issues you are encountering, live on screen

We understand that traders may need support when using the TSS Portal for their goods movements. For this reason, we provide a screen-sharing service, giving traders real-time assistance for any TSS-related tasks or issues they may encounter. By directly viewing the TSS system on-screen with the Specialised Trader Service Support agents, traders not only get a better understanding of the system but also find the solutions they need more efficiently. The service covers various aspects of the TSS Portal, such as customs regulations, declaration submissions, and more.

Scheduling a screen-sharing session is a straightforward process – traders can arrange a convenient appointment time by calling the [TSS Contact Centre](#).

## Follow us on social media for updates on new features:



[Trader Support Service \(@Trader\\_SS\\_UK\) / Twitter](#)



[Trader Support Service - Home | Facebook](#)



[Trader Support Service | LinkedIn](#)



[Trader Support Service | What is the Trader Support Service?](#)

## TSS Contact Centre hours of operation:

07:30 – 22:30, 7 days a week

[Contact options](#)

Tel: 0800 060 8888

Welsh speakers Tel: 0800 060 8988

## Northern Ireland Customs & Trade Academy (NICTA)

Find [guides, webinars, and training](#) on the NICTA website to assist with your customs movements and using TSS.

**NOTE:** Please do not reply to this email as this mailbox is not monitored