Entry Summary (ENS) Declarations (Great Britain to Northern Ireland) Checklist for hauliers and carriers of standard goods [1/2]

Action

*One-time action   Active step

☐ Ensure you and your customer register with the Trader Support Service (TSS).*

☐ Register for the Goods Vehicle Movement Service (GVMS)* in order to get a Goods Movement Reference (GMR).

☐ Agree who will gather and submit the data required to complete Entry Summary Declarations (see following page).

Note: If you are registered under the UK Internal Market Scheme (UKIMS), you must ensure the Importer EORI used on the ENS Declaration is the EORI number aligned to your UKIMS authorisation.

☐ Ensure the data is submitted through the TSS Portal at least two hours before goods are due to arrive in Northern Ireland.

☐ Create a GMR in TSS (by using GMR Automation functionality) or in GVMS. See the Creating a Goods Movement Reference guide for more information.

☐ Once the GMR is completed, you can board the ferry and move the goods.

☐ Ensure drivers check the driver inspection portal on GOV.UK if the shipment needs an inspection.

What is an Entry Summary Declaration?

- An Entry Summary Declaration is a required form that indicates safety and security data associated to all goods moved from Great Britain to Northern Ireland.

- It is the legal responsibility of the carrier to ensure safety and security information is declared via the Entry Summary Declaration. However, other parties (trader, haulier or intermediary) may agree to complete it.

  Note: Carrier is defined as the operator of the active means of transport.

How does TSS support Entry Summary Declarations?

- TSS provides a portal for registered traders, carriers and hauliers to provide safety and security data that TSS will use to generate and submit Entry Summary Declarations / Simplified Frontier Declarations to the Import Control Service (ICS) and HMRC.

- TSS uses the data and creates Supplementary Declarations for traders/ importers to complete.

Trader Support Service   HM Revenue & Customs

Entry Summary (ENS) Declarations
Checklist for hauliers and carriers of standard goods [2/2]

Data requirements for ENS declarations

Movement data

- ☐ Type of Movement
- ☐ Identity Number of Transport
- ☐ Conveyance Reference Number
- ☐ Nationality of Means of Transport
- ☐ Carrier XI/EU EORI and details
- ☐ Arrival Date/Time
- ☐ Port of Arrival
- ☐ Seal Number
- ☐ Route
- ☐ Place(s) of Loading
- ☐ Place(s) of Unloading
- ☐ Transport Charges

Consignment data

- ☐ Consignor and consignee EORI and details
- ☐ Importer EORI and details

  Note: For a GB EORI, the full importer name and address is required to complete the declaration

- ☐ Exporter EORI and details
- ☐ Transport Document Type
- ☐ Transport Document Number
- ☐ Goods Domestic Status
- ☐ Goods 'at risk' or 'not at risk' status
- ☐ Destination Country

Item data

- ☐ Equipment number, if containerised
- ☐ UN dangerous goods code
- ☐ Type of Packages
- ☐ Number of pieces or packages
- ☐ Package Marks
- ☐ Gross Mass (KG)
- ☐ Goods Description
- ☐ Commodity Code
- ☐ Invoice Number
- ☐ Procedure Code

For further help, please refer to the ENS Step-by-step guide: Standard Process and Consignment First Process or consult the TSS Contact Centre for support on 0800 060 8888.

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