Entry Summary Declarations: Checklist for traders of controlled goods [1/3]

No action required Active step *One-time action Determine if your goods are controlled, based on the commodity code and relevant legislation. Refer to the <u>Trade Tariff</u> on GOV.UK in the first instance. Alternatively, refer to the Guidance on controlled goods and the online tariff tool on NICTA. Ensure you and your haulier/intermediary are registered with the Trader Support Service (TSS).* Ensure your haulier is registered for the Goods Vehicle Movement Service (GVMS) to get a Goods Movement Reference (GMR).* Ensure you have obtained the required licences or authorisations pertinent to your goods prior to dispatch. Provide your haulier/intermediary with the data required to complete the Entry Summary Declaration (see following pages). Note: If you are registered under the UK Internal Market Scheme (UKIMS), ensure that the Importer EORI used on the Entry Summary Declaration is the EORI number aligned to your UKIMS authorisation. You or your haulier/intermediary need to submit this data through the TSS Portal at least two hours before goods are due to arrive in Northern Ireland. TSS completes import declaration requirements. Your haulier populates GMR in GVMS using information provided by TSS. Once GMR is completed, your haulier can board the ferry and move the goods.

What is an Entry Summary Declaration?

- Entry Summary Declarations are required for all goods moved from Great Britain (GB) to Northern Ireland (NI).
- It's the legal responsibility of the carrier to ensure information is declared via the Entry Summary Declaration, but other parties (trader, haulier or intermediary) can complete it.

How does TSS support Entry Summary Declarations?

- TSS provides a portal for registered traders, carriers and hauliers to provide safety and security information that TSS uses to generate and submit Entry Summary Declarations.
- TSS uses safety and security information from the Entry Summary Declaration and further data provided by the trader to complete import declaration requirements.

What are controlled goods?

- Controlled goods are those requiring additional licences or authorisations before being moved from GB to NI.
- Some common examples are:
 - Excise goods
 - Goods requiring export licences
 - Common Agricultural Policy (CAP) goods
- For more information, please visit the <u>Guidance on controlled</u> goods and the Online Tariff Tool on NICTA.



Action

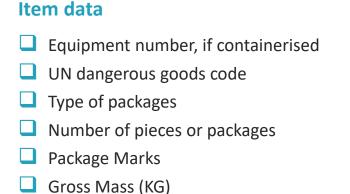


Entry Summary Declarations: Checklist for traders of controlled goods [2/3]

Standard data requirements

*The parties name and address details are mandatory unless Type of Movement is 'RoRo (accompanied/unaccompanied)'

Movement data Consignment data Does Consignment contain goods subject to Type of Movement control, licence or certification? **Identity Number of Transport** Consignor and consignee EORI and details* Conveyance Reference Number Importer EORI and details* Nationality of Means of Transport Note: for a GB EORI, the importer name Carrier XI/EU EORI and details* and address is required to complete the Arrival Date/Time declaration. Exporter EORI and details* Port of Arrival **Transport Document Number** Seal Number Goods Domestic status Route **Destination Country** Place(s) of Loading Additional information – required depending on the selected Place(s) of Unloading **Type of Movement Transport Charges** Buyer EORI and details (if different to Importer) Seller EORI and details (if different to Exporter) Place(s) of acceptance (if different from place(s) of loading) Place(s) of delivery (if different from place(s) of unloading) Container indicator



Goods Description

Invoice Number

Note: Some types of goods may require specific data. Please refer to the relevant checklist for more information.

- <u>Checklist: Entry Summary Declarations for traders</u> of standard goods
- Checklist: Entry Summary Declarations for traders of excise goods
- <u>Checklist: Entry Summary Declarations for traders</u> of SPS goods





Entry Summary Declarations: Checklist for traders of controlled goods [3/3]

Additional controlled goods data

Consignment data Item data Document Class, Document Type, Goods Domestic Status What type of controlled goods are you **Document Reference** carrying? Warehouse identifier Additional Information Code, Additional Net Mass (KG) **Supervising Customs Office** Information Description Procedure Code **Declaration Unique Consignment Reference** Document Reference Additional Procedure Code (DUCR) Document Code number Country of Origin **Consignment Previous Documents Document Status** Commodity Code **Document Class Document Part** Item currency and price / amount Document (status) Reason **Document Type** Supplementary Units Writing Off – Issuing Authority **Document Reference** L CUS Code Writing off – Date of validity Authorisation Type Code, Authorisation TARIC Additional Code(s) Writing Off – Measurement Unit (and Role ID Tax Base Unit and quantifier (3rd quantity) qualifier) Tax Base Quantity (3rd quantity) Writing Off – Quantity National Additional Code(s)

For further help, depending on your journey, please refer to: <u>Data guide: TSS declaration data requirements</u> or consult the TSS Contact Centre for support on 0800 060 8888.



