

Entry Summary Declarations: Checklist for hauliers and carriers of standard goods [1/2]

Action

*One-time action ☐ Active step

- ☐ Ensure you and your customer [register](#) with the Trader Support Service (TSS).*
- ☐ Register for the [Goods Vehicle Movement Service](#) (GVMS)* to get a Goods Movement Reference (GMR).

Agree who will gather and submit the data required to complete Entry Summary Declarations (see following page).
- ☐ **Note:** If you are registered under the UK Internal Market Scheme (UKIMS), you must ensure the Importer EORI used on the Entry Summary Declaration is the EORI number aligned to your UKIMS authorisation.
- ☐ Ensure the data is submitted through the TSS Portal at least two hours before goods are due to arrive in Northern Ireland (NI).
- ☐ Create a GMR in TSS (by using GMR Automation functionality) or in GVMS. See the [Creating a Goods Movement Reference](#) guide for more information.
- ☐ Once the GMR is completed, you can board the ferry and move the goods.
- ☐ Ensure drivers [check if they need to report for an inspection](#) on arrival to Northern Ireland.

What is an Entry Summary Declaration?

- An Entry Summary Declaration is a required form that indicates safety and security data associated to all goods moved from Great Britain (GB) to NI.
- It is the legal responsibility of the carrier to ensure safety and security information is declared via the Entry Summary Declaration. However, other parties (trader, haulier or intermediary) may agree to complete it.

Note: Carrier is defined as the operator of the active means of transport.

How does TSS support Entry Summary Declarations?

- TSS provides a portal for registered traders, carriers and hauliers to provide safety and security information that TSS uses to generate and submit Entry Summary Declarations.
- TSS uses safety and security information from the Entry Summary Declaration and further data provided by the trader to complete import declaration requirements.

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Data requirements

*The parties' name and address details are mandatory unless **Type of Movement** is 'RoRo (accompanied/unaccompanied)'

Movement data

- ☐ Type of Movement
- ☐ Identity Number of Transport
- ☐ Conveyance Reference Number
- ☐ Nationality of Means of Transport
- ☐ Carrier XI/EU EORI and details*
- ☐ Arrival Date/Time
- ☐ Port of Arrival
- ☐ Seal Number
- ☐ Route
- ☐ Place(s) of Loading
- ☐ Place(s) of Unloading
- ☐ Transport Charges

Consignment data

- ☐ Does Consignment contain goods subject to control, licence or certification?
- ☐ Consignor and consignee EORI and details*
- ☐ Importer EORI and details*
- Note: for a GB EORI, the importer name and address is required to complete the declaration.**
- ☐ Exporter EORI and details*
- ☐ Transport Document Number
- ☐ Goods Domestic status
- ☐ Destination Country

Item data

- ☐ Equipment number, if containerised
- ☐ UN dangerous goods code
- ☐ Type of packages
- ☐ Number of pieces or packages
- ☐ Package Marks
- ☐ Gross Mass (KG)
- ☐ Goods Description
- ☐ Commodity Code
- ☐ Invoice Number
- ☐ Procedure Code & Additional Procedure Code

Additional information – required dependent on Type of Movement

- ☐ Buyer EORI and details (if different to Importer)
- ☐ Seller EORI and details (if different to Exporter)
- ☐ Place(s) of acceptance (if different from place(s) of loading)
- ☐ Place(s) of delivery (if different from place(s) of unloading)
- ☐ Container indicator (registered shipping container)

Note: Some types of goods may require specific data. Refer to the relevant checklist for more information.

- [Checklist: Entry Summary Declarations for traders of controlled goods](#)
- [Checklist: Entry Summary Declarations for traders of excise goods](#)
- [Checklist: Entry Summary Declarations for traders of SPS goods](#)